HARTSDALE FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS

REGULAR MEETING MINUTES
November 10, 2026

The Regular Meeting of the Board of Fire Commissioners of the Hartsdale Fire District was held at Fire Station 2, 300 West Hartsdale Avenue, Hartsdale, New York, on Tuesday, November 10, 2026.

Members present:	Chairperson	Vallarelli
	Commissioners	Muldoon, Nanko
	Chief	Maseda
	Secretary	Kane
	Treasurer	Barahona
Members absent:	Commissioner	Iamonico (with notice), Maguire (with notice)

1. CALL TO ORDER

- Chairman Vallarelli called the meeting to order at 7:36 p.m.

2. EXECUTIVE SESSION

- A motion was made by Chairman Vallarelli, seconded by Commissioner Muldoon, to open Executive Session to discuss matters relating to the medical history of a particular person(s). All in favor. Motion carried.

- The Executive Session opened at 7:37 p.m.

- A motion was made by Commissioner Nanko, seconded by Commissioner Muldoon, to close Executive Session. All in favor. Motion carried.

- Executive Session closed at 8:03 p.m.

3. PLEDGE OF ALLEGIANCE

- Commissioner Nanko led the Pledge of Allegiance.

4. APPROVAL OF PREVIOUS MEETING MINUTES

- **Motion:** A motion was made by Commissioner Muldoon, seconded by Commissioner Nanko, to approve the minutes of the Regular Meeting on October 13, 2026, as submitted by the Secretary. All in favor. The motion carried.

- **Motion:** A motion was made by Commissioner Muldoon, seconded by Commissioner Nanko, to approve the minutes of the Budget Hearing on October 20, 2026, as submitted by the Secretary. All in favor. The motion carried.

- **Motion:** A motion was made by Commissioner Muldoon, seconded by Commissioner Nanko, to approve the minutes of the Special Meeting on October 20, 2026, as submitted by the Secretary. All in favor. The motion carried.

5. BILLS RENDERED

- **Motion**: A motion was made by Commissioner Muldoon, seconded by Commissioner Nanko, to accept and authorize payment of the bills reviewed by the Board for the period October 13th through November 10, 2026, in the total amount of $309,003.22. All in favor. The motion carried.

6. TREASURER'S REPORT

- **Cash Balances**
  - Treasurer Barahona presented the current cash balances as of October 31, 2026.
    - Operating Fund: $93,692.91
    - General Fund: $905,425.87

- **Certificates of Deposit**
  - Treasurer Barahona reported that two certificates of deposit were expected to mature early next week.

- **Expense vs. Budget**
  - Treasurer Barahona reported that there were no significant income or expense items this month.

- **Request for Proposal (RFP)**
  - Treasurer Barahona stated that the District is soliciting proposals for audit services. The last RFP was in 2021. Treasurer Barahona reported that she submitted the RFP to the Board for review and comment, having used a template from the Office of the State Comptroller. Secretary Kane added that, once signed, the notice would be published in the newspaper and on the District website.

- **Motion:** A motion was made by Commissioner Nanko, seconded by Commissioner Muldoon, to accept the Treasurer's Report for the period ending October 31, 2026. All in favor. The motion carried.

7. CHIEF'S REPORT

- **Incidents**
  - Chief Maseda reported that there were 217 incidents in October.

- **Training & Community Outreach**
  - Chief Maseda reported that the staff had completed the Fall training evolutions, which included tactics and evolutions in one and two family homes. Chief Maseda extended the department's thanks to the West Harrison Fire District for the use of the Harrison training facility.
  - Chief Maseda reported that crews participated in several community outreach activities around the fire district for Fire Prevention Week and Halloween. He also reported that there was an event held at Woodlands High School to recruit for and discuss the upcoming Firefighters Civil Service exam and that staff received positive feedback from all who attended.

- **Buildings & Grounds**

- Chief Maseda reported that the building projects that were discussed last month are in-process or complete. At Station 1, the HVAC maintenance has been completed. At Station 2, the parking lot striping, trim and overhang paint, electrical work, HVAC maintenance, and semi-annual sewer line jetting have been completed. The installation of a humidification system at Station 2 is pending contractor scheduling. Chief Maseda reported that the cost exceeded the $5,000 capitalization threshold, and a transfer from the operating fund to the capital fund was to be requested.

- **Fleet & Equipment**
  - Chief Maseda reported that the new engine is in service on a stand-by and fill-in basis due to an outstanding electrical overload problem in the window circuit. The District is scheduling to met with the dealer to go over the outstanding issues in the next week.

- **Other**
  - Chief Maseda reported that a demonstration of new turnout gear had taken place, with additional vendor demonstrations to be scheduled by Captain Mentrasti before any recommendations for purchase are made.

- **Motion:** A motion was made by Commissioner Muldoon, seconded by Commissioner Nanko, to accept the Chief's Report for October 2026. All in favor. The motion carried**.**

8. COMMITTEE REPORTS

- Commissioner Nanko stated that he sent the Board a draft policy on the Promotional Civil Service Examinations for review. Chairman Vallarelli asked that discussion be deferred pending work on the Collective Bargaining Agreement.

9. OLD BUSINESS

- No old business was discussed.

10. CORRESPONDENCE

- Correspondence received since the previous Board meeting had been provided to the Board for review prior to the meeting.
- Secretary Kane reported that affidavits of publication had been received for the public hearing on the 2027 budget and the permissive referendum concerning establishment of a tax stabilization reserve fund. The Board also received a renewal questionnaire from Marshall & Sterling for the District to complete. Secretary Kane also shared a commendation submitted through the District website, thanking firefighters for assisting with a smoke detector after an EMS call and for giving the resident's granddaughter a tour of the fire truck. Secretary Kane also reported sending the promotional examination survey, notifying the county of Peter Rudovic's successful completion of probation and status change, filing the budget with the town clerk, and making election petitions available, upon request, for anyone interested in running for the Board. Petitions for the open five-year Board of Fire Commissioners term are due to the Secretary by 3:30 p.m. on November 18, 2026.
- Chairman Vallarelli asked whether the Board had any questions regarding the correspondence and none were raised.

11. NEW BUSINESS

- **Board of Fire Commissioners Election 2026**
  - Petitions for the open position on the Board of Fire Commissioners for a five-year term, to be filled at the Annual Fire District Election on December 8, 2026, are available at the Office of the Fire District Secretary. Anyone interested in running for this position is encouraged to contact the Fire District Secretary to arrange for preparation of the petition. Completed petitions must be filed with the Fire District Secretary no later than November 18, 2026.

- **Discussion on Phone Bill Review Company**
  - The Board discussed a contingency-based service that Chief Maseda shared reviews telecom and internet bills for potential savings or refunds. The service would receive 50% of any savings recovered, with no upfront cost described. Board members asked what information and account access the company would require, including whether personal or identifiable information could be exposed. The Board tabled the matter pending a follow-up call to clarify the company's information and access requirements. The proposal is to return for discussion at the December meeting.

- **Budget Transfer for Humidifier Installation at Station 2**
  - **Motion:** A motion was made by Commissioner Muldoon, seconded by Commissioner Nanko, to authorize the transfer of $8,350 from budget line 3410.4 (Fire – Contractual) to budget line 3410.2 (Fire – Capital and Equipment) to fund the purchase order issued to Carey & Walsh, Inc. for the furnishing and installation of a whole-house steam humidifier, controller, and piping at Station 2. All in favor. The motion carried.

12. PUBLIC COMMENT

- No public comments were made.

13. ADJOURNMENT

- There being no further business for the Regular Meeting, a motion was made by Commissioner Muldoon, seconded by Commissioner Nanko, that the meeting be adjourned. All in favor. The motion carried.

- Chairman Vallarelli adjourned the meeting at 8:24 p.m.

Minutes were prepared and submitted by:

Christine K. Kane
Fire District Secretary